



**EPRA ANNUAL GENERAL MEETING
AT THE STONEBRIDGE MANOR HOTEL
ON SUNDAY 3rd February 2019**

OFFICIAL
E.P.R.A
MINUTES
3rd February
2019

Chairman:	Sue Mitchell	General Secretary:
Vice Chairman:	Position Vacant	John H. Hope
Treasurer:	Yvonne Armitage	
Exam Secretary:	Robert Shore	

All correspondence to the General Secretary

www.epra8ball.org.uk

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Meeting Opened at 1:04 pm

1. Chairman

1.1 The Chairman opened the meeting and welcomed all the Delegates.

2. Apologies:

Jim Arnold (R8) / Terry Billingham (R5) / Marshall Morter (R4)

3. Attendees

3.1 Present

Officers:

Sue Mitchell (Chairperson) / John H. Hope (Gen. Sec.) / Richard Rhodes (Exam Secretary) / Yvonne Armitage (Treasurer)

Members:

Robert Shore (R2) / George Bradbury (R3) / Lyn Carnall (R3) / Tony Hazeldene (R3) / Daniel Keeble (R4) / Michael Rees (R5) / Tony Coe (R6) / Steve Durrant (R7) / Dominique Chiu (R7) / John-Paul Eames (R8)

3.2 Objections

None

4. Minutes of Last Meeting

Item 2) Terry Billingham to read as: Region 5

Item 7) Details of the Accounts have not been entered onto the website for several years.

Election of Officers: to read: Richard Rhodes as Exam Secretary 2018 – 2020.

Proposed a true record: Robert Shore (R2)

Seconded: Lyn Carnall (R3)

Voting: for: 8

against: 0

Abstentions: 4

5. Matters Arising from Minutes

None

6 Chairperson's Report

(Report as received)

Good afternoon Ladies and Gentlemen, this is the Chairpersons Report for 2018. Firstly may I thank the Executive Committee, Delegates and Referees

For their hardwork through 2018.

Once again we have had the re-occurring problem of shortage of referees at Yarmouth events. But we have also had those referees who have

Shown their dedication to the Association and Yarmouth events May I thank them all for their dedication. We did have an adverse weather situation where we had

Some referees stranded at Yarmouth for several days. No water etc in caravan. The Association did make a good will gesture to the two referees that were stranded

And made a payment to them to help them, this was agreed. Due to this a couple of the Yarmouth events had to be rearranged.

The inter County Finals was held on the Golden Cue weekend and The Golden Cue was held on the weekend of the 9th December. This was the only date available

With Park Dean. Due to the change of date there was a shortage of teams, due to this where several teams had dropped out. The Epa had to reduce the number

Of Referees for The event. The General Secretary decided that it would be best due to only six referees required, that those referees who were at Yarmouth for

The other event Would therefore also do the Golden Cue. Rather than other referees having to travel just for the week end.

I would also like to apologise for having to drop out of The KO inter league / Champion of Champions. This was due to having had an accident at

Work injuring my back. I thank John for stepping in as Senior.

We did have some upgrades in 2018 well done to those referees. We also introduced some new referees at Yarmouth, well done to those new referees.

Examines in 2018 seemed to be rather slow. We need to try and improve this. As some of you maybe aware John and Myself attended an EPA meeting. As the

Epa needed to know why the Epra was struggling with referees for Yarmouth Events. We did explain to the Epa and they asked how they could help us .

They did ask for a list of how many referees actually attended the various Yarmouth events. John actually provided this information within a couple of weeks.

Later they required the referees names . John and I fealt that this was not necessary. It has since come to light that they require names due to having had complaints

That the same referees were always doing the Yarmouth Events. This information has been provided. Solely because of the so called complaint that the Epa say they

Had received. Please note the Epra was not made aware of any complaints.

We have also had some unease on the executive committee which has caused some issues. At the june meeting it was asked if delegates could send the 2019

Affiliation renewals to the Treasurer so that information could be updated and also that an eligible to vote at the AGM list be made. The treasurer would then send

The information to the |General secretary.

Finally we have had to introduce a GDPR Policy for the Association, this is due to some change of The Data protection act. This policy must be

Put in place it is illegal not to have one. If found not to have a GDPR Policy the Association can be made to pay a very heavy fine. The Examination Secretary offered

To put together a policy, for all members to see.

Just to close my report n. I wish to inform the meeting that I am standing down as Chairperson of the Association. Once todays business is complete.

Thank you all have much and I hope 2019 will be a good year.

7. Finance Report

Finance Report (for AGM & Delegates Meetings)

7.1 Report: (see Separate sheets or website)

7.2 Summary:

A brief Statement of Accounts was produced.

A copy of the Statement will be placed on the EPRA website in due course.

In the event that a full Statement of Accounts was not produced, the accounts were voted on in respect of the Statement and Report received.

Accounts proposed as a true record:

Proposed: Tony Coe (R6) Seconded: Lyn Carnall (R3)

Voting: For: 10 Against: 0 Abstentions: 2

Full details of the accounts are available online at www.epra8ball.org.uk.

8. Examination Secretary's Report

(For AGM & Delegates Meeting)

This is my first report since taking on the role at last year's AGM.

After having a very helpful handover with Robert Shore the first part of the year was spent getting to grips with the many different things involved in the role not least invigilating my first exam papers from an exam held in Region 4.

As this role can be quite time consuming and laborious I wanted to build on the semi-automated spreadsheet that Robert created and so made it even more functional. Exam marking is now more straight forward. I have also standardised the notification templates where I can just copy and paste the marked exam paper data from the spreadsheet onto the letter.

Anyway, after a couple of months working on these fundamentals, marking papers is now much more efficient for me. On to examination statistics for 2018.

There were a total of 5 examinations held. Four D Grade exams and 1 E grade exam.

In total there were 27 candidates, made up of 18 D Grade and 9 E Grade candidates.

Region 7 held 4 of these exams with Region 4 the other one.

Of the 18 D Grade candidates, 5 of them passed including one candidate who scored 97%, 4 others achieved enough points to be awarded an E Grade.

From the E Grade candidates, 4 passed and 5 failed.

It is disappointing that there were no examinations held in the other Regions.

See the table below for the breakdown of the candidates affiliated counties.

Region / County	D	E	Total
R4	2	4	6
Norfolk	2	4	6
R5	1		1
Gloucestershire	1		1
R7	2	4	6
London		4	4
Sussex	2		2
Grand Total	5	8	13

Financially, the revenue gain from these exams should be £252 but I believe this might be lower due to some exams being charged at last year's rates. Yvonne will be able to give you a better account than me.

In terms of upgrades, there is still an outstanding assessment required for Tony Coe for his A Grade and I believe Daniel Keeble wants to be considered for upgrade to A. I have asked him to provide his CV to me and it will be added to the agenda for the Delegates meeting.

For the year 2019 I think the aim needs to be for all regions to conduct at least one examination each, I know this might be difficult for R1 but if there was interest then it would be in our best interests to arrange one. But I believe one exam each for the rest of the regions is highly achievable. Our main aim is to get potential referees to officiate at Great Yarmouth, we definitely need new blood coming through.

Also this year is the 5 yearly review of the World Rules. As Examination Secretary I would like the opportunity to be involved with the committee and decision making by the Rules Revision Sub- Committee, perhaps John can help me do this. Thanks.

Other things that I have been working on is our GPDR privacy notice and membership forms. I suggest we approve it today and publish it on our website straight away. I have also redesigned the membership forms, one for membership renewals and changes to details and one for brand new members. I have also designed a front page for the exam in which candidates must sign before they can sit the exam. All these forms will satisfy the requirements of GDPR alongside the way in which we store our members' data. In terms of current members, I think it would be prudent to send every current member a copy of the privacy notice and ask them to fill in and sign the new form, if we do this we will be fully compliant with the GDPR regs.

9. Motions for Debate

SEE SEPERATE SHEET

10. Election of Officers

SEE SEPERATE SHEET

Meeting Closed: 2:55pm

Next Meeting: 26th January 2019

Proposals Received for 2019 AGM

(i) Position of EPRA Treasurer:

Incumbent: Yvonne Armitage (R2) Declined to stand.

Member Proposed:	Lyn Carnall 874 (R3)
Proposed by:	Anthony Hazeldine 782 (R3)
Seconded by:	George Bradbury 783 (R3)

For: 8 Against: 0 Abstentions: 2

Lyn Carnall elected as EPRA Treasurer, immediate effect, by Majority Vote.

Two further Proposals were received from:

(i) Tony Coe (Prop) (R6) & George Bradbury (Sec) (R3)
That the £2.00 be removed to be replaced by possible increase in Membership Fees.

(This matter referred to the Delegates Meeting, this will be raised in AOB)

(ii) Dominique Chiu (Prop) (R7) & Phil Davis (Sec) (R7)
That a Travel Mileage payment for Referees and Examiners be paid.
(This item was removed, not received in allotted time scale)