



**EPRA ANNUAL GENERAL MEETING  
AT THE FOX COLSTERWORTH  
ON SUNDAY 25<sup>th</sup> JANUARY 2004**

OFFICIAL  
E.P.R.A  
MINUTES  
2003

<b>Chairman:</b>	Shaun Baker	<b>General Secretary:</b>
<b>Vice Chairman:</b>	Mike Perkins	<b>Steve Brooker</b>
<b>Treasurer:</b>	Jason Davies	
<b>Exam Secretary:</b>	Len Beddis	

**All correspondence to the General Secretary**

<b>1. Chairman.....</b>	<b>2</b>
<b>1.1 Chairman opens meeting.....</b>	<b>2</b>
<b>1.2 Apologies.....</b>	<b>2</b>
<b>2. Attendees.....</b>	<b>2</b>
<b>2.1 Present.....</b>	<b>2</b>
<b>3. Minutes of Last Meeting.....</b>	<b>2</b>
<b>4. Matters Arising From Minutes.....</b>	<b>2</b>
<b>5. Chairman's Report.....</b>	<b>2</b>
<b>6. Finance Report.....</b>	<b>3</b>
<b>6.1 Report.....</b>	<b>3</b>
<b>6.2 Looking Forward to 2004.....</b>	<b>3</b>
<b>6.3 Treasurer's Recommendations.....</b>	<b>3</b>
<b>6.3 Discussion.....</b>	<b>3</b>
<b>7. Examination Secretary's Report.....</b>	<b>4</b>
<b>7.1 Exams held in the last year.....</b>	<b>4</b>
<b>8. Motions for Debate.....</b>	<b>4</b>
<b>9. Election of Officers.....</b>	<b>4</b>
<b>9.1 Election of Vice Chairman &amp; Treasurer.....</b>	<b>4</b>
<b>9.2 Vote of thanks to Mike Perkins.....</b>	<b>4</b>

**Meeting Opened at 1.15pm**

## 1. Chairman

1.1 Chairman opened the meeting and welcomed all members.

### 1.2 **Apologies:**

Len Beddis (Exam Sec.) Alan Blackburn (R2) Kevin Lloyd (R2) Ruth Anthill (R2)  
Melvin Harley (R3) Ron Hyatt (R6) Jim Miles (R7)

## 2. Attendees

### 2.1 **Present**

#### **Officers:**

S. Baker (Chairman) M.Perkins (Vice Chairman) S. Brooker (General Secretary)  
J. Davies (Treasurer)

#### **Delegates:**

A. Clayton (R1) R. Shore (Asst.) (R2) M. Morter (R4) J.Dowdeswell (R6)  
R. Lambourne (R7)

#### **Members:**

M. Regan (R1)	K. Armitage (R2)	C. Robins (R2)
S. Huntingdon (R2)	P. Landers (R2)	I. Craggs (R2)
C. Kirk (R3)	J. Arnold (R3)	R. Maddern (R4)
W. McKelvey (R6)	E. Messen (R6)	S. Robinson (R7)

## 3. Minutes of Last Meeting

The minutes of the last A.G.M (26<sup>th</sup> January 2003) were read and proposed as a true record by John Dowdeswell (R6), this was seconded by Roy Lambourne (R7) All agreed.

## 4. Matters Arising from Minutes

None.

## 5. Chairman's Report

The Chairman read his report in full and is précised as follows:-

My first year had been interesting and educational; having started with a disappointment at the Inter County finals, where only 32 referees attended instead of the 40 that were required. It is hoped that this is not repeated this year and all S, A and B grade referees should have confirmed their availability by now.

The World Championships was a great success, and I was honoured to be selected to act as Senior Referee for the event.

In October we broke new ground with our first training seminar in Stoke-on-Trent for TV and Professional events. My thanks to the 32 referees who attended.

The New Year sees the introduction of the new E grade examination and I ask all examiners to hold at least one examination this year. It is vital that we recruit new members.

We now have a very good working relationship with the EPA thanks to the efforts of Steve Brooker (General Secretary) who works tirelessly for the Association in what is a very difficult job.

Our financial position remains healthy and my thanks go to Jason Davies (Treasurer).

I would like to thanks all Regional and County Delegates for their efforts in the past twelve months and I look forward to your continued support in 2004.

## 6 Finance Report

### 6.1 **Report**

### **Summary**

The Treasurer reported that we made a profit of £202.36 in the year (13 months in this case). This is excellent, especially when we take into account the fact that £202.50 was spent on the training seminar (which is a good way of using EPRA money for the benefit of its members).

### **Assets**

- (1) The unsold polo shirt is valued at £14.50, but this should be £15.50
- (2) I have presented the assets in a way that shows we made a profit of £45.75 on some assets and a loss of £52.86 on others. The auditor feels it would be clearer to quote the total purchases and total sales, rather than use the profit/loss method. I agree with this recommendation and will change to the purchase/sale method in the future. For the record the stock turnover was in the region of £1,800.
- (3) The stock of old white polo shirts was previously valued at £7.00 each. I incorrectly show them in the accounts as £6.50. They have been held for many years now and I suggest that we revalue them to £5 in an effort to liquidise this asset.

### **Fines and Downgrades**

The £23 is made up of two late B grade affiliations who elected to pay an extra £10 each to retain their grade. The other £3 is where a R6 referee paid as a C grade but could only be a D grade. I suggested to the April Delegates Meeting that overpayments should not be refunded and this was endorsed by the meeting.

## **6.2 Looking Forward to 2004**

It should be noted that the General Secretary has not claimed any travel to National EPA meetings. This will change in 2004. I estimate the cost to the EPRA will be around £192 if all 5 meetings are attended.

Another cost not incurred during 2003 was that of assistant Senior expenses. It is unlikely that 2004 will be as quiet.

The increase in membership fees for 2004 has already covered the 2003 fees and there are still more members to renew their membership. It is impossible to say if this will cover the shortfall in levy, but an increase in exam revenue (particularly from the new E grade exam) is expected.

## **6.3 Treasurer's Recommendations**

At the 2003 AGM we moved the end of financial year from 31<sup>st</sup> October to 30<sup>th</sup> November. The intention of this was to include the last major events of the year (in November) into the same year. However, another motion moved the date due for membership renewals to the 30<sup>th</sup> November as well. This has caused a headache for both me and the auditor as delegates are paying in membership fees as early as September. To alleviate this I, in conjunction with the auditor, would like to make the following recommendations:-

- (1) The financial year be moved back to 31<sup>st</sup> October
- (2) Regional Delegates must not pay in membership fees until the 1<sup>st</sup> November.

Lastly, I would like to thank Robert Shore for his thorough audit of the accounts. A lot of points were made and these will be taken on board for the future.

## **6.3 Discussion**

A full discussion on the accounts took place with several questions of the Treasurer, which were answered to the satisfaction of all present.

***The acceptance of the accounts as an accurate record was proposed by Kevin Armitage (R2) and seconded by Marshall Morter (R4). Voting – unanimous.***

## **7. Examination Secretary's Report**

### **7.1 Exams held in the last year**

Len Beddis (Examination Secretary) was unable to attend the meeting due to ill health; therefore the Chairman gave details of exams held during 2003. The total number was 46 with just 22 passes (less than 50%). This was not good enough and improvements are necessary for 2004.

**8. Motions for Debate**

A full list of the motions discussed is contained on a separate attachment to these minutes.

**9. Election of Officers**

**9.1** The Election of Officers was discussed and where necessary the nominees were given the opportunity to speak. For all results see separate attachment to these minutes.

**9.2. *Vote of thanks to Mike Perkins***

**Following the election of the new Vice Chairman (Mike Regan), the Chairman proposed a vote of thanks to the outgoing Vice Chairman (Mike Perkins) with praise for all his hard work for the Association.**

**Meeting closed at 3pm.**